Sanitized Copy Approved for Release 2010/10/06 : CIA-RDP86-00964R000200050053-3

CONFIDENTIAL

25 April 1958

MEMORANDUM FOR: Chief, Audit Staff

SUBJECT : Report of Government Health Association, Inc.
1 June 1956 - 31 May 1957

REFERENCE : Your memorandum, dated 16 December 1957, same subject.

1. Specific reference is made to paragraph 4 of the referenced memorandum which contains an audit recommendation to place the responsibility for the proper maintenance of the books and records of GEHA at a supervisory level by routing all journal vouchers (Claims and General Journal) to the Chief or Deputy Chief, Insurance Branch, for recorded approval as to (a) account classification, (b) proper documentation, and (c) propriety of the transaction.

2. The responsibility for the proper maintenance of the Association's books has always been delegated to the Chief of the Insurance Branch. In accordance with agreement between this office and representatives of your office, a procedure has been established whereby the Chief or Deputy Chief initials the Claims Vouchers to indicate that they are aware that the Voucher has been audited by the proper person.

All vouchers, other than for claims, will be audited by either the Chief or Deputy Chief of the Branch as recommended.

25X1

Chief, Benefits and Casualty Division/Pers.

Distribution:
Orig & 1 - addressee
1 - BCD
1 - IB

OP/BCD/IB/LPP:bao (25 April 1958)

CONFIDENTIAL

Sanitized Copy Approved for Release 2010/10/06 : CIA-RDP86-00964R000200050053-3

Sanitized Copy Approved for Release 2010/10/06 : CIA-RDP86-00964R000200050053-3

UNCLASSIFIED	CONFIDENTIAL	SECRET

CENTRAL INTELLIGENCE AGENCY

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	INITIALS	DATE
1	C/Insurance Branch	[illegible]	1/22/58
2	1624 Curie Hall		
3			
4			
5			
6			

	ACTION		DIRECT REPLY		PREPARE REPLY
	APPROVAL		DISPATCH		RECOMMENDATION
	COMMENT		FILE		RETURN
	CONCURRENCE		INFORMATION		SIGNATURE

Remarks:

STAT

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE

STAT

UNCLASSIFIED	CONFIDENTIAL	SECRET

FORM NO. 237 Replaces Form 36-4 (40)

Sanitized Copy Approved for Release 2010/10/06 : CIA-RDP86-00964R000200050053-3